

**Annual Report 2004-2005  
Carolinas Chapter  
American Medical Writers Association**

**Officers**

President: Virginia (Jenny) Walker  
 President-elect: Jennifer King  
 Secretary: Carol Bader  
 Treasurer: Ruth Ann (Sam) Uhl

Other members of the executive committee:

Listserv manager: Diane Feldman  
 Newsletter editor: Tara Hun-Dorris  
 Web master: Pat French  
 Program chair: Audrey Esquivel (part of the year)

**Membership**

This year our membership increased from approximately 175 to 206 members.

**Budget**

Current balance: \$26,919.52

**Meetings Held**

<b>Date</b>	<b>Location</b>	<b>Meeting</b>	<b>Attendance</b>
October 29, 2004	Durham, NC	President's networking luncheon	6
November 5, 2004	Durham, NC	Executive Committee meeting	6
November 19, 2004	Durham, NC	President's networking luncheon	8
December 17, 2004	Durham, NC	President's networking luncheon	3
December 20, 2004	Durham, NC	Executive Committee meeting	6
June 8, 2005	Durham, NC	Executive Committee meeting	7

<b>Date</b>	<b>Location</b>	<b>Meeting</b>	<b>Attendance</b>
June 24, 2005	Durham, NC	President's networking luncheon	8
July 29, 2005	Durham, NC	President's networking luncheon	12
August 26, 2005	Durham, NC	President's networking luncheon	7

### **Quarterly Programs Presented**

<b>Date</b>	<b>Location</b>	<b>Program</b>	<b>Attendance</b>
November 11, 2004	Cary, NC	Joint meeting with Society of Technical Communicators: Tribute to Lottie Applewhite	8
February 10, 2005	Cary, NC	Panel discussion: What Employers Look For When Hiring Medical Writers/Editors	30
May 5, 2005	Chapel Hill, NC	George Gopen: Writing From the Reader's Perspective	20
August 18, 2005	Durham, NC	Panel discussion: Freelancing	20

### **Special Event**

On April 8-9, 2005, we had a booth at the Society of Technical Communicators Tri-Doc Conference in Raleigh, NC.

### **Spring Conference**

On May 6, 2005, we held our annual Carolinas Chapter spring conference at the Friday Center in Chapel Hill, NC. We had 47 registrants and presented 4 workshops: Basic Grammar I, Essentials of Copyediting, Punctuation for Clarity and Style, and Advanced Data Presentation.

### **Newsletter and Web Site**

We published 2 issues of our newsletter, *Carolina Connections*, and continued to keep our Web site, [amwacarolinas.org](http://amwacarolinas.org), current with announcements of coming events, a calendar, the newsletter, and information about the chapter.

## **Proposed By-laws Amendment**

We propose to amend our by-laws as follows:

Current wording: The Executive Committee shall comprise the officers and chairpersons of standing committees, who shall be responsible for the Chapter's direction and who shall serve as trustees of the Chapter's property. A quorum of the Executive Committee shall consist of a simple majority, which must include the president or president-elect or a designated representative.

Proposed wording: The Executive Committee shall comprise the officers, chairpersons of standing committees, **and the immediate past president**, who shall be responsible for the Chapter's direction and who shall serve as trustees of the Chapter's property. A quorum of the Executive Committee shall consist of a simple majority, which must include the president, president-elect, or a designated representative.

Respectfully submitted,

Jenny Walker  
President, Carolinas Chapter  
American Medical Writers Association